# Meeting minutes from ERAI meeting 2014-09-02 10:00 – 11:30

Participants:

* Johan Bergström
* Michele Mennielli
* Uwe Hübner
* Pekka Kähkipuro
* Yves Epelboins

## Purpose of meeting

* Defining short and long term activities
* Deciding what can be already communicated in next events

## Vision

A vision for ERAI was discussed. The vision for ERAI is aligned with the mission of EUNIS in order to highlight the strong link between the Organisation and its project.

ERAI wants to be:

* A European voice from a national and international perspective
* Seen as a tool for CIO:s and HE leaders to make decisions on IT

This is done by reaching a number of short and long term goals.

## Short term goals

* Create the organisation
	+ Internal
		- @ERAI group as the steering group (TF leaders should be added)
		- Conf call every 2 months for status updates and decision making (if we don’t meet otherwise)
	+ External
		- Partners from national, pan-european and international HE organisations.
* Information: Dedicated info on the website and an embryo of a Journal/Online Magazine
* Collect information on analysis and research already run at international level and disseminate this to a larger audience.
* Define tools and processes necessary to do the work

### Buy-in for the national and international partners

* Provide national research already in place to a larger audience
* Further establishing its role as a contact point for institutions within each country
	+ Circulating surveys and collecting results
	+ Finding individuals and organisations worth noticing

## Long term goals

* Set tool and processes in practice
* Original survey and work
* Compare national analysis with a European perspective
* Compare the European perspective with international counterparts
* Providing a time plan of all national surveys conducted each year
* National surveys: 1 annual analysis of all the national surveys run in each country to create a European overview; promotion and distribution of national surveys in third countries (translation (?); adaptations; know-how)
	+ Added analysis to national research, trends, etc
* European TOP 10 Issues
* Publishing
	+ To do at least 2 researches per year run by EUNIS
	+ To have at least 1 case study per month
	+ To have at least 1 task force’s report every 4 month
	+ To have at least 1 interview per month (being alternatively collective (on a topic) and in-depth (one person))
	+ To collect articles every 6 months + congress special

## Next steps

Circulate standard presentation on ERAI (we are all ambassadors of this work)

Speak at events

* Nordunet 22/9 – short presentation
* Educause 30/9
* Create a hidden webpage, work on the layout of a Journal.
* The Journal should contain editorials, links to national surveys, proceedings of current and previous congresses, blogs and collaborative spaces.
	+ I’ve collected papers and/or abstracts from every congress since 1998 (apart from 2002 and 2010)
* Use tool for organising volumes, issues of the journal, e.g. Open Journal System (OJS)
* Once this tangible results are up, approach with organisations
* There are no problems approaching corporations as well.
* Define the budget needs, short and long term