**Present (Board members):** Jan Madey (President), Ilkka Siissalo (Vice-President), John Murphy (Secretary), Marc Bouchara, Lígia Ribeiro, Gill Ferrell, Mikael Berglund, Pekka Kähkipuro, Michele Mennielli, Ramon Grau Sala, Uwe Huebner.

**Apologies:** Hans-Dieter Weckmann (Treasurer)

**Permanent guests**: Jean-François Desnos (Executive Secretary), Kristel Sarlin (Past President), Yves Epelboin (Past President), Anna Pacholak (President’s Assistant)

**Invited:** Johan Bergström (EUNIS2014 Congress organiser), Michael Turpie (EUNIS2015 Congress organiser) José Luis Poy (RS3G TF leader), Elsa Cardoso (BI TF leader)

**1. Welcome and registration**

The President welcomed the Board members and invited persons.

**2. Approval of the minutes from the last Board meeting in Paris, March 5th, 2014**

The minutes of the Board meeting in Paris on the 5th March 2014 were approved and they are now on the EUNIS website. There were no matters arising that were not already on the agenda.

**3. Congresses**

**3.1 The upcoming Congress in Umeå (EUNIS 2014)**

Johan Bergström presented an update on progress to date: 270 registrations, 100 speakers, 20 sponsors/exhibitors.

The congress will open in the main auditorium, with chamber music and a slideshow containing information, images of Umeå and expressions of gratitude to the Congress Sponsors. The President of EUNIS will open the Congress at 9 a.m. and will be followed by the Rector of Umeå University who will say a few words of welcome.

At the gala dinner on Thursday evening will have two activities:

1. A presentation from the 2015 Organising Committee from Abertay University, Dundee, Scotland;
2. The awards ceremony for Elite, Dørup and Best Paper.

The closing session will include thanks to participants, sponsors, speakers and organisers, request to participants to complete the survey; a review of upcoming EUNIS activities, events, task forces and information on the EUNIS website.

**3.2 The 2015 Congress in Abertay University, Dundee, Scotland**

Michael Turpie and the organizing committee are at a very advanced stage for EUNIS 2015, which will be on June 10th-12th, 2015. The Board meeting is expected to take place on June 8th, 2015.

The Congress website will be hosted on the EUNIS website. Michael produced a comprehensive report which is published on <http://www.eunis.org/organization/internal-documents/> During the Congress in Umea, Abertay will have a booth in the exhibit area, staffed by members of the organising committee from Abertay.

The visit of the Board to Dundee is expected to take place on November 7th and 8th. The Head of the Organising Committee for Abertay will send some prospective titles to the EUNIS Board before the end of June 2014.

**3.3 Appointment of a conference partner to work with EUNIS on an annual basis**

This proposal was deferred for further discussion at the next Board meeting at Abertay. Some members of the Board prefer local conference partners for each event.

**3.4 Roles and Responsibilities for EUNIS Board Members**

The Secretary of EUNIS will develop a draft document on the above and circulate to all Board members.

**3.5 Finances**

Due to severe weather conditions in Germany the Treasurer was delayed.

**4. Task Forces**

**4.1** The following is a summary of past work and gives an outline of future plans:

**Benchmarking:** Ilkka Siissalo gave a detailed overview on BencheIT activity, and their annual survey to collect data on universities IT operations which enables them to benchmark. The group is planning a similar workshop/event as in the previous years which will be based around the survey results. The workshop is to be held in December 2014 and it is hoped that participation will increase based on the success to date.

**RS3G**: Jose Luis Poy presented the current structure of the group which is in process of reorganizing and setting new goals. The group is focused on the “Erasmus without Papers Project” (submitted in April 2014). The main objective of the project is to create a network that will enable all the data repositories to communicate with each other and enable seamless exchange of information, which is in line with the Groningen declaration. Additionally this is a low cost solution, simple and reliable. There are already 21 institutions involved and the work groups have already started to operate. Among RS3G there are some responsibilities split such as Mobility, module connectors (University of Umea), design and implementation of the network (University of Warsaw), data modelling and standardization (University of Oslo).

**E-Learning**: Gill Ferrell gave a briefing on the E-learning TF workshop which was held on 28-29th of April 2014 in Barcelona. Gill has proposed to hold a similar workshop next year as an event just before the Congress in Dundee (as it would lower the travel costs for the participants and may lead to increased participation).

**BI:** ElsaCardosooutlined the BI TF activities. The 2013 BI Maturity Survey, Conference in Paris (March 2014) was attended by more than 60 participants. Elsa represented EUNIS at TNC2014 (May 2014). The BITF held a local workshop in Ireland at UCD (May 2014), With respect to the BI track at the EUNIS Congress (June 2014). Elsa will be considering more local BITF events in 2014/15 (Spain, Portugal and Italy).

Among the planned BITF activities are:

• BI Conference in 2015 (2 days at least, central location, one or two days of training, one day presentations)

• Research paper focused on the 2013 BI survey and results from local events

• Joint paper EUNIS BITF & HEDW in 20154.

**4.2** Acceptance of the Task Forces Rules: a draft of the Task Force Rules was accepted by the EUNIS Board.

**4.3** A new working group ERAI - EUNIS Research & Analysis Initiative (based on the idea of American EDUCAUSE “ECAR” and aiming to be its European equivalent) was set-up under the leadership of Johan Bergström.

The main goal of ERAI will be to provide a platform to find relevant information and share it. Through ERAI, EUNIS will endeavour to:

• Provide case studies from different countries

• Compare studies between two or more countries

• Share contributions from EUNIS members

• Develop articles for EUINS

• Publish and promote surveys and analysis of the working group.

The group has been formed with the following membership: Yves Epelboin, Michele Menielli, Gill Ferrell, Ligia Ribeiro, Pekka Kähkipuro, Ilkka Siissalo, Uwe Huebner, Anna Pacholak, Elsa Cardoso, John Murphy, Marc Bouchara, Mikael Berglund. The new working group will be announced during the Congress and it will be distinguished from a Task Force.

**5. Preparation of the GA on Thursday 12th**

The Board has accepted the agenda for the General Assembly. The following agenda items will be presented:

* Membership update
* Finances / Budget
* Activities: reports and future events
* Elections to the Board

Attendance at recent General Assembly meetings has been extremely poor and this could be for a number of reasons including the timing of the General Assembly. Board members agreed to look at this issue and see if improvements could be made in advance of the next Congress in Abertay.

**6. Relations with EUNIS partners**

**European Commission:** The EC has invited EUNIS to the ET2020 Working Group on Digital and Online Learning (first meeting on 11-12 June 2014, Brussels). Yves Epelboin is representing EUNIS in this working group. The first meeting is to be held at the same time as the EUNIS Congress in Umea, though Yves was added to their mailing list and is going to be informed on the outcomes from the meeting.

**TERENA**: Elsa Cardoso, Professor at the Instituto Universitário de Lisboa (Portugal), was invited as the EUNIS speaker and made a presentation titled *The current status of Business Intelligence initiatives in European Higher Education Institutions.*

**EuroCRIS**: the Memorandum of Understanding between EUNIS and euroCRIS is to be officially signed just before the GA.

**7. Next Board meeting, after the GA**

There is a need to ensure that elections to positions to the Board are held in a more transparent manner than a year ago. Thus, the Board agreed the second Board meeting is to be held on Friday morning (13th of June) before the Congress sessions start. Anyone within the Board can be proposed for any position and secret ballots were accepted as a method of elections.

**8. Any Other Business**

Mikael Berglund asked for a separate board meeting, preferably online, where the budget would be discussed. The topic was not discussed at the this Board meeting. There was no other business and the Board meeting concluded**.**