EUNIS Virtual Board Meeting - Monday July 4, 2016 – 16:00-17:00

Minutes

Present (Board members): John Murphy (President), Raimund Vogl (Treasurer), Michele Mennielli (Secretary), Ramon Grau Sala, Malte Dreyer, Bas Cordewener, Yiannis Salmatzdis, Tomasz Szmuc.

In attendance: Jean-François Desnos (Executive Secretary),

Apologies: Ilkka Siissalo (Vice-President), Lígia Ribeiro, Mikael Berglund, Anna Pacholak (Board Assistant).

1. Prague meeting with EDUCAUSE, Geant and Internet2

Raimund Vogl attended the meeting to represent EUNIS and he reported to the Board the main outcomes of it: both Internet2 and Geant are interested in getting closer to the CIOs communities of EDUCAUSE and EUNIS. In this regard the new EUNIS initiative, the IT Leaders Forum, was launched at the right time. The next meeting might be organized during the next EDUCAUSE Conference in October in Anaheim.

Action: Raimund would share with the Board the meeting minutes (which will be drafted by Internet2) as soon as it will be ready.

2. Board meeting in Munster
The Board Members agreed that having at least 2 Board meetings where the Board Members gather together is useful and necessary. It was decided to keep on organising one Board meeting during the EUNIS Congress and one in Autumn. The other decision was to make the « Fall meeting » shorter, since it won't be necessary for all the Board Members to spend one full day visiting the next Congress Venue. The final date for the Board meeting is Friday October 7, 2016. Board Members are invited to arrive in Munster by Thursday night and they could leave on Friday night. They should all send the travel details to Anna and Raimund as soon as possible. Task Force Leaders are also invited.

3. Call for Congresses in 2018, 2019 and 2020
There are already two applications for 2018 : Trondheim and Nitra. By Friday July 15 a « Call for Congress » will be sent out to get more candidates. We will give the end of September 2016 as a deadline for replying to the call.

Action: Michele and Jean-Francois will work on the communication statement.

4. Internal auditors from the General Assembly
Peter Tinson has agreed to be one. Hartmut Hotzel has been identified as the second potential auditor and will be contacted by Raimund.

5. New Task Force (Student Card)

The Board agreed to explore such opportunity. As soon as the final version of the TF Guidelines is ready, it will be shared with Frederik Bigrat (who proposed the new TF to EUNIS) for him to accept it. We will also ask for more information about the links between his project and the other European projects that already exist.

6. Task Force Guidelines

Michele to send the final draft to the TF Leaders and ask them to share their feedback by Monday July 18.

7. Video Conferencing Tool

The Board agreed on buying the tool ZOOM. This tool will be used for the Virtual Board Meetings, for any virtual meeting EUNIS related and for the webinars of our Corporate members. The basic license + webinars up to 100 attendees and 25 panelists would be $54.99 per month. Michele will provide the information for payment and create the EUNIS account.

8. Members management (lists, payments, responsibilities)

There will be a coordination call soon between Raimund and Michele, in order to identify the workload and the required activities to clean up the Members database. JF will help in contacting members. Raimund suggested to ask a colleague of him at his University to take care of some of the activities. The cost for EUNIS (if any) won't be higher than €200/month. The final decision will be taken after the preliminary meeting between the Treasurer and the Secretary and after sharing the proposal with the Board.