EUNIS Virtual Board Meeting – May 2, 2017 – 16:00-17:00

Minutes

Present (Board members): Ilkka Siissalo (President), Raimund Vogl (Treasurer), Ramon Grau Sala, Tomasz Szmuc, Lígia Ribeiro, Thierry Koscielniak, Yiannis Salmatzidis, Mikael Berglund, Malte Dreyer.

In attendance: Jean-François Desnos (Executive Secretary), Anna Pacholak (Board Administrator).

Apologies: Paola Gargiulo, Bas Cordewener.

1. Update on finance and memberships

The Treasurer sent the financial documents prior to the meeting and made an overview on finance. The balance is approx. €66k**,** payments by Harald Spiegl are received, the current state of membership payments can be found in the Excel file at the owncloud and it reaches 80 members.

The payments from the GDPR workshop are to be transmitted to the EUNIS account.

The reimbursement of Yves Epelboin Congress expenditures (EUNIS EU representative and former EUNIS President, already retired from the University) has been accepted.

Thierry Koscielniak informed the Paris Descartes University will not be able to pay this year membership fee, thus CSIESR association (he is representative of) will renew its membership instead. The proposal was accepted.

1.1 Internal and external audit

Both audits are already taking place and the reports are supposed to cover the periods of March – August 2016 and September 2016 – March 2017. The reports are to be presented at the GA.

1.2. Oracle

Oracle corporate EUNIS membership and sponsorship proposal has been negotiated by Oracle (David Ebert) and the President has already signed it. They are expected to pay €2,5k. Ligia would like to approach Oracle for the Rectors' conference sponsorship but it was recommended to be done together with the sponsorship for the EUNIS 2018 Congress.

2. Update on EUNIS 2017 Congress

Raimund Vogl updated on the EUNIS 2017 Congress preparations. The deadline for early bird registration has been extended until 4th of May. There are 136 registrations to the Congress and it is expected approx. 200 registrations in total. The Program Committee for the IT Leaders forum will meet soon at the VC.

Action: IT Leaders Forum PC VC.

2.1 The EUNIS Board pre-Congress meeting

The EUNIS Board pre-Congress meeting will be held on Monday the 5th of June form 2 pm to 5.30 pm in the H4 Hotel. No VC facilities are available. The Task Force Leaders are already invited, including Yves Epelboin and Anne Hintzell (the new TF on IT Security Leader).

Action: The Board Munster meeting agenda to be drafted.

2.2. GA preparations

Candidates to the Board are to be presented prior to the GA and the call will be announced soon.

The audits' results will be reported at the GA with the brief reference to the financial fraud last year.

Action: Anna to announce the call for candidates to the Board.

3. Update on the TFs' activity

The TF Leaders follow the plan already set (see the minutes from February). Anna informed on the joint webinar on e-assessment with Jisc and led by Gill Ferrell on 25th of April was a successful one. There were almost 100 attendees.

Among the pre-congress workshops on 6th June there are:

- Workshops on Student Experience Journey Mapping (SXJM) and the Smarter Campus by Learning & Teaching TF;
- Workshop on European Student Card by Student Card TF;
- Students Mobility internal meeting by Students mobility TF;
- IT Leaders Forum.

The BencHEIT TF meeting will be held in parallel sessions.

Ilkka informed the annual benchmarking survey (BM2016) has been extended till the 3rd of May. 67 universities have already joined but only 10% managed to collect the data on time.

Ligia informed that ECCA is interested in further on co-operation in the Student Card area. The EUNIS Board members are welcome at their Conference on 21-23 May (Birmingham, UK).

Action: Ligia to approach John Murphy or Pekka Kahkipuro to attend the ECCA Conference on behalf of EUNIS.

4. Feedback from the GDPR workshop

Ilkka gave an overview on the GDPR workshop held on 21st April in Berlin. There were 23 participants at the event and the speakers delivered high quality presentations explaining thoroughly the concept of the new EU law and its consequences in practice. The presentations were recorded and will be available soon. Ilkka proposed to re-run the workshop later on during the year as the topic is of high interest for the universities and excellent speakers are already identified. A good opportunity for that is the BencHEIT event in Lisbon on 13th of December. Half of the day could be devoted to GDPR and the other half would be the usual BencHEIT session.

5. Update on EUNIS Rectors' 2018

Ligia updated on EUNIS Rectors' 2018 preparations that are well progressing. The event is planned to be promoted also via the social media with the use of hashtag under the EUNIS account. The Instagram will be launched. The promotional materials are available at the EUNIS google drive.

6. Relations with partnership organisations

Collabco webinar planning

Collabco (EUNIS corporate member) turned with request of running the webinar in May. They wait for the reply from their speaker. If don't manage to do it in May then some other date will be considered.

Vietsch Foundation

Jean Francois prepared the Memorandum of Agreement with the Vietsch Foundation that was shared with the Board. Valentino Cavalli will give the short presentation at the Congress on Friday (a slot at the GA is also considered).

Gartner

Gartner turned to EUNIS to run the webinar however, as they are not a EUNIS member, there is no reason to accept this proposal.

7. AOB

The next Board meeting: Munster, 5th June, 14.00 CET, H4 Hotel (no VC facilities).

Action: Anna to collect the Board arrival times.