



EUNIS Board web meeting, 21st of September 2015, 4 p.m. – 6 p.m.

Minutes

Present (Board members): Pekka Kähköpuro (President), Mikael Berglund, Ramon Grau Sala, Michele Mennielli, Lígia Ribeiro, Tomasz Szmuc, Valérie Le Strat, Bas Cordewener, Yves Epelboin (Past President), Jean-François Desnos (Executive Secretary), Anna Pacholak (President's Assistant)

Apologies: Raimund Vogl (Treasurer), John Murphy (Secretary), Jan Madey (Past President), Ilkka Siissalo (Vice-President), Uwe Hübner.

1. Review of the EUNIS 2016 plan (Michele Mennielli)

Michele Mennielli informed the Board on the results of his meeting with the EUNIS 2016 Congress organisers. He went through the document created by the local organisers to discuss and consult the preparations to the EUNIS 2016 Congress with the Board. The document including the comments from the Board are to be sent to the local organisers (Appendix 1).

The summary of the Eunis Board discussion and the decisions made up:

1. The Congress will be held on 6-10 of June as it was initially agreed despite of the close dates of the other international events such as euroCRIS conference (9-11th of June, St. Andrews, Scotland) and Open Repositories 2016 (13-17th of June, Dublin).
2. The contract (agreement) will be signed by EUNIS' President and University's Rector during the EUNIS Board visit in Thessaloniki on 26-29th of November.
3. EUNIS 2016 conference logo was accepted, always to be used in combination with EUNIS logo.
4. The Board decided the 3rd proposal of the venue is the most reasonable and secure, which is the Vellidis Congress Center. However, the pre-congress events (Fusion evening, Task Forces' meetings) are to be held in the Research Dissemination Centre of the Aristotle University.
5. All three Congress hotels listed are accepted (in the given order). It should be agreed with the hotels that the "special price" is valid at least 1 day before and after the Congress.
6. The registration fees for the Congress are approved. Early bird deadline should end one month before EUNIS 2016.
7. Sponsorship packages should be described more precisely (what is offered for the amount proposed). The packages should be negotiable up to the sponsor's needs and the local organisers should have a flexibility in those negotiations. Detailed descriptions of each sponsor type is recommended. "Free tickets" can be offered to the sponsors in order to invite their clients to EUNIS 2016. The offering for each sponsor type can be customized based on their specific

requirements. There is the need of a “sponsors’ letter” which should include description of EUNIS 2016 as well (numbers, location, speakers, target, etc.)

Jean-François Desnos was assigned to be responsible for the relation with the sponsors. Not only for international companies, but also for local contacts the strategy needs to be discussed and agreed with Jean-François Desnos.

8. The overall budget seemed reasonable but more details on each budget item are requested by the Board. The additional information that have to be provided should include details on Congress staff and bureau as well as details on expenses such as catering and social events, project management, etc. The sponsorship target seems to be a bit high, thus it should be reviewed together with Jean-François Desnos.
9. Out of three Congress themes proposals the 3rd option was rejected as being too similar to the Rectors’ Conference, what might create a confusion. The other 2 options are a good basis for further elaboration: one good example was EUNIS15 where the main title was related to the city and its cultural heritage. Since EUNIS16 will be in Greece there might be many options for that (e.g. to refer to some local events or even to Aristotle as a patron of the University).
10. Themes for tracks will be the responsibility of the Program Committee. The Board suggests to keep into consideration topics and themes such as “open, software development, research” and to organize the first meeting of the Program Committee as soon as possible (before November in order to announce the tracks at the end of November).
11. The Board agreed with the creation of 3 different Committees, although the competencies of each Committee should be clarified and briefly described. EUNIS’ President nominated Michele Menielli and Jean-François Desnos (if needed) to stand on his behalf in the Organising Committee. However, the President of this Committee should be a local representative. The EUNIS Board agreed to have Task Force Leaders in the Programme Committee and suggests to add few Board Members and the Executive Secretary. The Board also suggests to add EUNIS’ past Presidents and the representatives from the Partner organizations (e.g. Hans-Dieter Weckmann from ZKI and others already collaborating with EUNIS) to the Scientific Committee (in order to promote the event through the committees). The final list will be defined in November.
12. The Board agrees with the proposal of the Congress Bureau but additional information is requested in relation to the budget.
13. All the activities related to sponsors and potential sponsors need to be discussed and agreed with Jean-François Desnos, as stated above. Oracle has already sponsored the event with €7.500.
14. The final list of keynote speakers is up to the Program Committee. The Board and TFs Leaders will suggest additional keynotes.
15. The Board decided to stay with the free version of the Easy Chair tool for reviewing papers (already used). The Board is open to other options for themes and graphic layout of the website to make it user friendly (the proposals to be approved in November). The online version of the Congress Proceedings as the only version was accepted. The Board suggests to use a commercial Mobile app EUNIS 2016 since it might be easier to use it for the next events as well.
16. The Board accepted the timeline proposed with the only suggestion for the Call for Papers to be launched at the beginning of December.

Action: Michele to send the document with the Board comments to the EUNIS 2016 organisers.

2. Brief update of the Rectors' conference preparations (Prof. Tomasz Szmuc)

Tomasz Szmuc gave an overview on the preparations to the EUNIS Rectors' Conference. The crucial issues were the Program Committee members (Appendix 2) and the keynote speakers assigned to the topics (Appendix 3). The Program Committee was accepted, however the other Board members are welcome to join. The proposed speakers should be contacted as soon as possible to let the organisers know their availability at the event. Thus, the board members are requested to help, particularly if they know personally the proposed speaker.

Tomasz Szmuc informed that potential sponsors (e.g. Microsoft) have already contacted him. Jean-François Desnos should be contacted to agree the overall EUNIS policy for each sponsor.

Action: Each Board member is requested to send an e-mail to Tomasz Szmuc on whom from the list (Appendix 3) he/she can contact with **till 2nd of October**. As a result a document is expected be created with the speakers and the contact persons.

3. Timing for the next on-line meeting (to discuss roles and responsibilities and other matters)

There will be a doodle poll set up (by Anna) to find the best dates for the next web meeting of the EUNIS Board. The documents on roles and responsibilities (drafted by Pekka Kähköpuro and John Murphy) and on organisation development and our future road map (drafted by Pekka Kähköpuro and Ramon Grau Sala) will be circulated among the Board for the further discussion before the next Board web meeting.

4. Any other business

No other issues were raised.

Appendix 1



**ARISTOTLE UNIVERSITY OF
THESSALONIKI
INFORMATION TECHNOLOGY CENTER**



**EUNIS Congress 2016
Thessaloniki**



Dates

Announced by the Board, **6-10 of June 2016**.

Board visit, **26-29 of November 2015**

Contract between Aristotle and EUNIS

To be signed by EUNIS' President and University's Rector in November.




Logo



Venue

Komentarz [mm1]: OK Ioannis Vellidis Congress Center + pre-congress in the Research Dissemination Centre

To be proposed to the Board. Hierarchical choices are:

Venue	Capacity	Room Hire ¹	Photos	Pros & Cons
<p>1st choice</p> <p>“Ioannis Vellidis” Congress Center</p> <p>http://profile.helexpo.gr/profile/en/thessaloniki%20vellidis</p>	<p>Hall “Alexandros” (528 seats)</p> <p>Hall “Kassandros” (154 seats)</p> <p>Hall “Filippos” (154 seats)</p> <p>Hall “Olympias” (154 seats)</p> <p>More halls and small meeting rooms available</p> <p>Hall “Ellopia” for coffee breaks, lunches and sponsors stands (800m2)</p>	<p>~13.000€</p>	 <p>More photos</p>	<p></p> <p>Location (city center, adjacent to the university)</p> <p>Capacity</p> <p></p> <p>Price</p> <p>A typical congress center, not fully engaged with the university</p>

¹ For June 8-10. Aristotle University’s Research Dissemination Center “KEDEA will host the preconference activities on June 6-7.

2nd choice

Aristotle University's Research Dissemination Center "KEDEA"

in combination with the adjacent

Olympic Museum

<http://kedeia.rc.auth.gr/info.html>

<http://www.olympicmuseum-thessaloniki.org>

Auditorium #1 (153 seats)

Auditorium #2 (170 seats)

Auditorium #3 (125 seats)

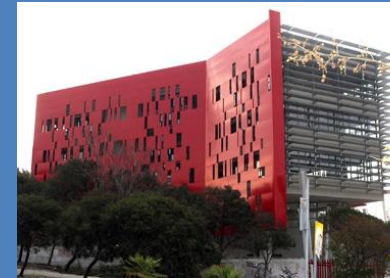
Multiple Use Hall (50 seats)

No others halls available. Two small meeting rooms

Lobby for coffee breaks, lunches and sponsors stands (max 15 stands)

Main Auditorium for plenary session (300 seats)

~ 5.000€



[More photos](#)



[More photos](#)



Price

Fully engaged with the University



Capacity

Hotels

Choices of different price ranges in the city center (15min with frequent public bus transportation) or within walking distance to the Congress location (5-15min walking). Already discussed the following options at special rates for congress attendees.

Makedonia Palace will be promoted through the web site as the suggested conference hotel (proximity to the venue, free transportation to/from airport will be provided). In this way we could have all participants in the same place and create more opportunities for networking.

<u>Makedonia Palace *****</u>	Waterfront
Standard SGL BB Room (city view)	90€/night
Standard SGL BB Room (sea view)	100€/night
Standard DBL BB Room (city view)	100€/night
Standard DBL BB Room (sea view)	110€/night
Student accommodation 1 st floor	To be defined (September 2015)
<u>City Hotel****</u>	City Centre
Inner Standard SGL BB Room	75€/night (+10€/night for rooms with sea view)
Inner Standard DBL BB Room	85€/night (+10€/night for rooms with sea view)
<u>Hotel ABC***</u>	Near University Campus
Standard SGL BB Room	58€/night
Standard DBL BB Room	68€/night

Komentarz [mm2]: OK 3 options as listed here. We should not recommend any specific solution. We should also agree with the Hotels that the "special price" should be valid at least 1 day before and 1 after the Congress.

Registration Fees

Proposed by Organizing Committee and to be agreed in November².

EUNIS 2016	Early Bird Eunis Member: 400,00€	Late registration Eunis Member: 500,00€
	Early Bird Eunis: non-Member: 500,00€	Late registration Eunis non-Member: 600,00€

Komentarz [mm3]: Ok the fees. Early bird deadline should be 1 month before EUNIS16

Sponsorships

Proposed by Organizing Committee and to be agreed.

Proposed Sponsorship Packages		
Platinum Sponsorship	12.000,00€	1
Gold Sponsorship	8.000,00€	2
Silver Sponsorship	6.000,00€	3
Bronze Sponsorship	2.000,00€	No foreseeable limit

Komentarz [mm4]: Jean-Francois will be the responsible for the relation with the Sponsors. Not only for international Company, but also for local contacts the strategy needs to be discussed and agreed with JF.
We need detail descriptions of each sponsor typology. "Free tickets" can be offered to the sponsors in order for them to invite their clients to EUNIS16. The offering for each sponsor type can be customized based on their specific requirements.
There is the need of the "sponsors letter" which should include description of EUNIS16 as well (numbers, location, speakers, target, etc.)

² The registration fees of the last four congresses (2012-2015) were taken into consideration.

Budget

Proposed by Organizing Committee and to be agreed in November. The final reports of Riga and Umea and the draft budget of Dundee are already available.

Draft Budget		
based on 300 delegates at early bird rate of 400€ (target number)		
INCOME		
Registration Fees	120.000,00€	
Sponsorships	60.000,00€	
Workshops		
TOTAL INCOME	180.000,00€	
EXPENDITURE		
Venue hire (June 8-10)	11.000,00€	
Venue hire (June 6-7)	2.000,00€	
Exhibitor stands	3.000,00€	
Catering + Social events	75.000,00€	
Speakers expenses	8.000,00€	
Marketing & Gifts	15.000,00€	

Komentarz [mm5]: The overall budget seems reasonable. But there are additional information that have to be provided: details on Congress Staff and Bureau; details on expences (such as catering and social events; staff and Project Management, etc.). The sponsorship target seems to be a bit high, it should be reviewd together with JF.

Transportation	3.000,00€	
Staff + Project Management	30.000,00€	
Congress bureau	6.150,00€	
2014 Marketing & Promotion (Logo, banners, promotion gift, stand cost, etc.)	8.673,00€	
Miscellaneous (video, photos, apps, etc.)	10.000,00€	
TOTAL EXPENDITURE	171.823,00 €	
PROFIT/LOSS	8.177,00 €	

Title of the Congress

Choices are:

	Title	explanation
1	EUNIS 2016: New frontiers	geographical and technological expansion
2	EUNIS 2016: Exploring new horizons	geographical and technological expansion
3	EUNIS 2016: Smart Universities	Similar to the Rector's Conference

Themes for tracks

We propose 6 Tracks as follows:

1. Teaching and learning

Komentarz [mm6]: The 3rd option is too similar to the Rectors Conference and this might create confusion. The other 2 options are fine, but they need to be elaborated further: one good example was EUNIS15 where the main title was related to the city and its cultural heritage. Since EUNIS16 will be in Greece there might be many good options for that.

Komentarz [mm7]: This will be the responsibility for the Program Committee, but the Board would like to suggest to keep into consideration topics and themes such as "open, software development, research".
The Board suggests to organize the first meeting of the Program Committee as soon as possible.

2. IT Infrastructure and security
3. IT services / Cloud services
4. Mobility
5. IT Management
6. Strategy & Governance

The final proposal will be agreed by the Program Committee. We are also eager to cooperate with Noel Wilson who can give suggestions on the tracks that worked better based on historical data.

Committees

<u>Organizing Committee</u>	
Pekka Kähköpuro	EUNIS' President (or someone on his behalf)
Prof. Panos Argyrakis	Head of the IT Board of Aristotle University, panos@auth.gr
Yiannis Salmatzidis	Technical Manager of IT Center of Aristotle University, jsal@it.auth.gr
Angeliki Agorogianni	Head of Administration and User Support Unit of IT Center of Aristotle University, aagorogi@it.auth.gr
Dimitris Daskopoulos	Head of Services Unit of IT Center of Aristotle University, dimitris@it.auth.gr

Komentarz [mm8]: The Board agrees with the creation of 3 different Committees, and it will be useful to have a brief description of the competencies of each Committee.

Organising Committee: EUNIS's President will nominate a Board Member on his behalf. The President of this Committee should be a local representative.

Program Committee: The EUNIS Board agrees to have Task Force Leaders in this Committee and will suggest to add few Board Members + the Executive Secretary

Scientific Committee: The Board suggests to add also the EUNIS' past Presidents. The Board will also suggest the representatives from the Partner organizations.

The final list will be defined in November.

Program Committee

Pekka Kähköpuro	EUNIS' President
Prof. Panos Argyrakis	Head of the IT Board of Aristotle University, panos@auth.gr
Yiannis Salmatzidis	Technical Manager of IT Center of Aristotle University, jsal@it.auth.gr
Angeliki Agorogianni	Head of Administration and User Support Unit of IT Center of Aristotle University, aagorogi@it.auth.gr
Dimitris Daskopoulos	Head of Services Unit of IT Center of Aristotle University, dimitris@it.auth.gr
Ilkka Siissalo	BencHEIT TF Leader
Elsa Cardoso	BI TF Leader
Victoriano Giralt	Interoperability TF Leader
Gill Ferrell	eLearning TF Leader
Johan Bergstrom	ERAI Leader
Noel Wilson	EUNIS Member
Michele Mennielli	EUNIS Board Member
Uwe Huebner	EUNIS Board Member (regarding Software Development)
JEAN-FRANCOIS	Security

Scientific Committee

Pekka Kähköpuro	EUNIS' President
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Prof. Panos Argyrakis	Head of the IT Board of Aristotle University, panos@auth.gr
Yiannis Salmatzidis	Technical Manager of IT Center of Aristotle University, jsal@it.auth.gr
Angeliki Agorogianni	Head of Administration and User Support Unit of IT Center of Aristotle University, aagorogi@it.auth.gr
Dimitris Daskopoulos	Head of Services Unit of IT Center of Aristotle University, dimitris@it.auth.gr
Ilkka Siissalo	BencHEIT TF Leader
Elsa Cardoso	BI TF Leader
Victoriano Giralt	Interoperability TF Leader
Gill Ferrell	eLearning TF Leader
Johan Bergstrom	ERAI Leader
Noel Wilson	EUNIS Member
Michele Mennielli	EUNIS Board Member
Uwe Huebner	EUNIS Board Member (regarding Software Development)
Asbjørn Reglund Thorsen	Security
Raimund Vogl	EUNIS Treasurer
John Murphy	EUNIS Secretary
Bas Cordewener	EUNIS Board Member
Ramon Grau Sala	EUNIS Board Member
Mikael Berglund	EUNIS Board Member
Tomasz Szmuc	EUNIS Board Member

Ligia Maria Ribeiro	EUNIS Board Member
Valérie Le Strat	EUNIS Board Member
Uwe Huebner	EUNIS Board Member
Amandine Alehyane	ERAI's Editorial Committee Member
Yves Epelboin	ERAI's Editorial Committee Member
Anna Pacholak	ERAI's Editorial Committee Member
Thierry Koscielnieak	ERAI's Editorial Committee Member
	GUNET Board Member
	GRNET Board Member (Greek NREN)
	Aristotle University Member of the IT Board
	Aristotle University Member of the IT Board
	Aristotle University Member of the IT Board
	Aristotle University Member
	Aristotle University Member
To be proposed by the Board	UCISA Member
To be proposed by the Board	EDUCAUSE Member
To be proposed by the Board	euroCRIS Member
To be proposed by the Board	Geant
To be proposed by the Board	SURF

To be proposed by the Board	ZKI
To be proposed by the Board	CHEITA
To be proposed by the Board	CAUDIT
Jan	

Congress Bureau

Our partner, [NB Events](#) was founded in Thessaloniki with the purpose of organizing/managing conferences, seminars and various social events. The company's founders have been part of the industry since 1990 and their portfolios boast the management of more than 130 scientific conferences, symposiums, company events and commercial fairs, with the total number of participants exceeding the 100.000. **NB Events** has been working with scientific, educational and federal organizations both from Greece and abroad, such as the Aristotle University of Thessaloniki, Varilux University, the University of Patras, the National Technical University (National Metsovion Polytechnic), as well as a number of successful national and international companies. The many years of experience, professionalism and creativity, in combination with the specialist staff and the ability of carrying through conferences of very high standards, have established **NB events** as one of the most important companies within the event and conference management industry.

Komentarz [mm9]: The Board agrees with this proposal, but would like to ask for additional information

Sponsors

Local sponsors / existing IT providers that will be reached out by the organizing committee:

Dell, HP, Microsoft Hellas/ Microsoft Eastern Europe, Samsung, Google/ Google partners, Space Hellas, MTI, Cosmos, GRNET (NREN), OTS, GLOBO, INTRASOFT, ENTERSOFT, Mozilla.

Typical EUNIS sponsors and corporate EUNIS members will be reached out by the EUNIS Board or EUNIS General Secretary for the initial contact. Further logistics (contracts, etc. will be carried out by the Organizing Committee.

A "becoming a sponsor" letter will be available in September with sponsoring options document attached (Greek & English Version).

Komentarz [mm10]: Oracle has already sponsored the event with €7.500. As stated above, all the activities related to sponsors and potential sponsors need to be discussed and agreed with Jean-Francois

Keynote Speakers

Prof. John Hugh Seiradakis Aristotle University - The Antikythera Mechanism – the 1st ever computer

<https://www.youtube.com/watch?v=FGr-FCMH-Oo>

<https://www.youtube.com/watch?v=O703WcMQWuk>

Additional considerations by the EUNIS Board are welcome. Task Force Leaders should be engaged to propose possible keynotes in their domain.

Moreover, the EUNIS Board should advise the Organizing Committee possible contacts in Geant, EDUCAUSE and EuroCRIS, etc. for their representatives.

Conference tools and publications

Review system:

EUNIS will provide “Easy Chair”.

Website

<http://www.eunis.org/eunis2016/>

What is available today:

- transportation and accommodation
- contact information
- tourist information

Komentarz [mm11]: Ok.
The Board and TFs Leaders will suggest additional keynote.

Komentarz [mm12]: The Board is open to other options for themes and graphic layout

Available soon:

- Title of the Congress (tbd)
- streams of the Congress
- Organizing Committee and Scientific Committee

What is missing:

- Registration
- Congress location
- awards
- sponsors
 - information about the submission procedure: when, how to and format specifications, template
 - a guiding detailed program
 - list of invited speakers (abstract and cv)
 - links to papers (making it possible for attendees to prepare for the Congress)
 - information to the presenters
 - social events

Proceedings – Book of Abstracts

Only online version (before the congress)

Komentarz [mm13]: The Board agrees with the suggestion

Mobile app EUNIS 2016

For the Congress Program, guidelines, Evaluation among the attendees during and after the Congress, etc. a mobile app will be internally developed.

Komentarz [mm14]: The Board suggests to use a commercial app since it might be easier to use it for the next events as well.

Timeplan – next milestones

A detailed timeplan will be circulated prior to the November Board meeting, to finalized there.

Foreseen immediate milestones:

- Sponsor invitation letter: 2 versions local/european by September
- Tentative decision on venue and title of the congress by September– final decision in the November Board Meeting
- Cooperation framework between the Organizing Committee and EUNIS regarding the corporate sponsors approach be September
- Number and titles of Tracks: November
- Call for papers: December

Komentarz [mm15]: Ok.
For the Call for Papers, the Board suggests to launch it at the beginning of December

Appendix 2

EUNIS Rectors' Conference Kraków, April 14-16 2016

Programme Committee – draft proposal

1. Pekka Kähkönen – Aalto University/EUNIS (President)
2. Tomasz Szmuc – AGH University of Science and Technology (Vice-Rector)
3. Jan Madey – University of Warsaw/EUNIS
4. Jean-Francois Desnos – EUNIS
5. Yves Epelboin – EUNIS
6. Ligia Ribeiro – University of Porto/EUNIS
7. Ilkka Siissalo – University of Helsinki/EUNIS
8. Raimund Vogl – EUNIS
9. Zbigniew Kąkol – AGH UST University of Science and Technology (Vice-Rector)
10. Stanisław Kistryn – UJ (Jagiellonian University) (Vice-Rector)
11. Andrzej Mania - UJ (Jagiellonian University) (Vice-Rector)

Appendix 3

Speakers assigned to topics – draft proposal

New students – old Universities

Answering the needs of digital natives. Cooperation universities and high schools. Creating the digital campus to become a winner.

1. Somebody from Polish Ministry of Science and Higher Education
2. Prof. Krzysztof Zieliński: *Malopolska Cloud – a platform supporting cooperation between Universities and High Schools* – AGH University of Science and Technology
3. Javier Uceda

European university – world university

Learning from American, Asian, and Australian universities. How do we compete to win in the future? How do we cooperate? MOOCs in Europe – is open access the way to go?

1. Prof. M. E. Orłowska (Australia - Poland)
2. Somebody from US
3. Former Rector of the Ecole Polytechnique Fédérale de Lausanne
4. Prof. Bertil Anderson– President of Nanyang Technological University in Singapore
5. Prof. Dorothy Kelly „Coimbra Group”
6. Tibor Navracsics – Director General for Education, Culture and Sport

Smart (Data driven) vs. traditional decision making in University

Learning analytics improving students retention. Speeding up and improving quality of teaching. Sharpening the decision making process and improving decision making culture. Cooperation between universities and IT companies: external/internal outsourcing, business model (consortia, joint ventures, shared services), active risk management.

1. Prof. Jeff Haywood – University of Edinburgh
2. Prof. Sir Timothy O’Shea – University of Edinburgh
3. Ora Fish – New York University
4. Jean Pierre Finance – EUA, Henri Poincaré University, Nancy
5. Somebody from German University
6. Jorge Goncalves – Univ. of Luxembourg (??)
7. **Prof. Emilio Ferrari** - Director of Cineca (Consortium of 70 Italian Universities, 4 Research Institutions and Ministry of Education)
8. Vienna University
9. Business side: Cisco, Motorola

Result driven University – panel discussion(?)

From the traditional knowledge seeking university towards a business oriented and result driven university. What does it mean for the academics, staff and students? What about research and education quality? To which extent the concept should be implemented?

1. Jan Sadlak - President of the IREG
2. Prof. Sally Mapstone education, pro-vice-chancellor, University of Cambridge
3. European Student Parliament representative
4. Diego Pavia KIC-InnoEnergy
5. Eric Sundgren - KIC-Raw Materials, former Rector of Chalmers University of Technology