



EUNIS Virtual Board Meeting – September 5, 2016 – 16:00-17:30

Minutes

Present (Board members): John Murphy (President), Raimund Vogl (Treasurer), Michele Mennielli (Secretary), Ramon Grau Sala, Malte Dreyer, Yiannis Salmatzdis, Lígia Ribeiro, Mikael Berglund.

In attendance: Jean-François Desnos (Executive Secretary), Anna Pacholak (Board Assistant).

Apologies: Ilkka Siissalo (Vice-President), Tomasz Szmuc, Bas Cordewener.

1) Board meeting in Munster. Invite to TFs Leaders.

Invited attendees will have flights and 1 night (Thursday) expenses reimbursed. Johan Bergstrom and Gill Ferrell confirmed their attendance. The reminder will be sent to the other TF/Project Leaders (Elsa and Yves). The VC facilities will be arranged and available for those who cannot arrive to Munster.

Action: Michele to remind the TF/Project leaders about the meeting. Anna and Raimund to arrange (and test) the Zoom for the VC in case someone wants to join it remotely.

2) Call for Congresses in 2018, 19 and 20. We already have two applications for 2018 (Trondheim and Nitra).

The formula of future Congresses needs to be discussed more in-depth. The call for Congress candidatures (for the years 2018, 2019 and 2020) is open till October 3rd 2016. We should also consider the suggestion from Yiannis about the web conference (different fee). In future the EUNIS Congress may be merged with such conferences like GEANT, euroCRIS or ECCA.

3) Merging with GEANT for 2018 Congress.

According to the proposal from NTNU in Trondheim the EUNIS Congress will be held most likely on 5-8th June a week before the 2018 TNC18 Networking Conference in Trondheim (10-15th of June 2018) that NTNU is also going to host. The Board discussed the option of merging these two conferences. There are several pros and cons. The TNC audience reaches up to 800 participants. It may cause the EUNIS Congress will be absorbed. The Board is also not certain what the additional complexity/coordination it will really bring. Another issue is that even if these two conferences are related and some attendees take part in both, the themes and audience are very different. While EUNIS is a meeting place for managers, advisors and scientific staff mainly from universities, the TNC is a much more technical conference. On the other hand Geant is interested in contact with the end-user who is the audience of EUNIS. The Board considered several other options such as organising the conferences one just after another, but it seems too long for participants. Another proposal might be

organising one common day for both conferences. Depending on the feedback from the Board, if the 2018 proposal is dropped, NTNU in Trondheim is ready to host the Congress in following years (2019 or 2020).

4) Members management (lists, payments), internal auditors.

After cleaning the lists (with the involvement of the Board members) the Treasurer, Raimund Vogl sent out the invoices for the remaining universities for the 2015/16 academic year. 25 members are expected to pay in the next weeks. The members' list will be again circulated among the Board with the request for final amendments in contacts. In the second half of September the new invoices will be sent out (2016-2017).

There was discussion on what the approach to attract the new members should be. The Board agreed that at first all the former members should be contacted in order to better understand the reasons why they had left and to try to get them back. Afterwards, when the members' expectations are known, the new members should be approached with a renewed, attractive offer/services from EUNIS. Therefore, the survey on the EUNIS members' level of satisfaction should be undertaken.

Action: The Board to revise contacts in the members' file Raimund will send (by next week). To proceed with the survey on the EUNIS members' level of satisfaction.

5) New Task Force (Student Card) - should we approve?

The decision is tightly connected to the new TF Guidelines (point 6). When the document is revised, we will send it to Frederick Bigrat. If he accepts it the new TF may be launched.

6) TF Guidelines - feedback from TF Leaders and replacement for Interoperability TF Leader.

The proposal of new TF Guidelines is available in the EUNIS Google folder. Gill has already sent her comments. The Board members are requested to put their feedback comments (if any), based on Gill, in the document by 16th September. Michele will send a reminder to the other TF/project Leaders to give their feedback by 16th September 2016.

Bas Cordewener suggested to pay more attention to/agree on concrete future plans and to have structural frequent contact with the TF/project Leaders.

Action: The Board members and the TF/project Leaders to give their feedback on the new TF Guidelines by Friday 16th of September 2016.

7) Corporate Membership levels - progress?

Michele overviewed on the 2 rates for corporate levels: silver (1 500 €) and gold (2 500 €). There might be also a longer period (3-4 years) commitment arranged. The document on proposal for Corporate members is available in the EUNIS Google folder and the Board is requested to give the feedback by 16th of September.

Action: The Board members to comment on the Corporate membership proposal by Friday 16th of September 2016.

8) Prague meeting with EDUCAUSE, Geant and Internet2 - Raimund

The meeting was a very interesting one, however there is no news from Internet2 so far, and the minutes has not been circulated yet. Next meeting may be held during EDUCAUSE at the end of October. John, Raimund and Michele can attend the meeting.

9) Board Roles and responsibilities, Institute of Director Guidelines.

The Board was requested to revise, analyze and comment 2 documents: *Institute of Directors Guidelines* (shared by John) and the *EUNIS roles and responsibilities*, both available in the EUNIS google folder. The idea of

it is to identify the current skills of the Board members (self assessment) and then allocate roles and responsibilities accordingly. The Board would then work on a strategic plan for the next (3) years identifying the right profiles that could bring great contribution to the Board and the community. The final document will be formalize at the Board meeting in Munster.

Action: The Board members to give the feedback on the Board Roles and Responsibilities and Institute of Director Guidelines by Friday 23rd of September 2016.

10) Other topics

No AOB were raised.