



EUNIS Virtual Board Meeting – November 7, 2016 – 16:00-17:00

Minutes

Present (Board members): John Murphy (President), Ilkka Siissalo (Vice-President), Michele Mennielli (Secretary), Lígia Ribeiro, Mikael Berglund, Tomasz Szmuc, Yiannis Salmatzdis.

In attendance: Frederick Bigrat (Students Card project), Jean-François Desnos (Executive Secretary), Anna Pacholak (Board Administrator).

Apologies: Raimund Vogl (Treasurer), Ramon Grau Sala, Malte Dreyer, Bas Cordewener.

1) Student Card TF

Frederick Bigrat overviewed the Board on the European Student Card project run with the involvement of EC and other organisations such as ECCA. EUNIS is perceived as an influential organisation that can enable spreading the project within European universities, thus has an important operational impact. Ligia confirmed ECCA's positive attitude towards the creation of Students Card Task Force within EUNIS. Frederick Bigrat got the TF's guidelines from Jean Francois and accepted them. The Board members agreed to create a new TF on Student Card.

Action: To launch a Students Card TF within EUNIS.

2) Update on EUNIS 2017

Raimund Vogl could not attend the VC, thus the update is to be sent to the Board by e-mail.

Action: Raimund to send the update on EUNIS 2017 Congress to the Board till Friday 11th Nov.

3) Assigning Board members to Task Forces

The Board agreed there should be a first (principal) and secondary contact Board member assigned to each TF and project/activity such as: ERAI, editorial activity, EC, CIOs/IT Leaders Forum etc.

Action: Michele to send the list of TFs and EUNIS projects/activities to the Board in order to make the assignments.

Action: The Board members to assign as contacts responsible for particular TF/project/action.

4) Filling the vacancy in the Board

The approach is rather to look for a person with the particular skills demanded within the Board (like finances) instead of looking for some surnames only. The request to the Board is to send both the proposals of the skills we are looking for and the candidates' names with their short bio either.

Action: The Board members to send the proposals of the skills we are looking for and the candidates' names with their short bio.

5) Update on EUNIS 2018

Ligia updated on the progress in preparations for the EUNIS 2018 Rectors' Conference.

Jean Francois is taking care of the arrangements for the EUNIS Congress 2018 in Paris and the official bid will be sent to the Board next week.

Ilkka expressed the interest in hosting the Congress in 2020. The bid will be sent soon.

If the proposals are accepted the EUNIS Annual Congresses will be held as it follows:

- 2017 Munster
- 2018 Paris
- 2019 Trondheim
- 2020 Helsinki

Action: Jean Francois to forward the EUNIS Congress 2018 (in Paris) bid to the Board till mid-November.

Action: The Board to inform all the EUNIS Congress candidates on the decision made before 8 of December.

6) Students Mobility TF re-launch

Anna had a VC meeting with Carmen Diaz (the new Students Mobility TF leader) in order to explain EUNIS communication strategy and the technical tools used. It is expected the information on the TF's leader change and the name of the TF will be sent to the TF's community within a joint e-mail by Victoriano Giralt (the former leader) and Carmen Diaz (the new leader). Carmen has already met the EUNIS TF's guidelines delivered by Ramon and them accepted.

Action: Guidelines to be signed by the all EUNIS TF leaders. Anna to collect the signatures of TF's leaders in liaison with the Board members taking care of the particular TF.

7) Finance and members update

Due to the absence of Raimund Vogl (the Treasurer) at the VC the Board asked for the e-mail with the summary of the membership payments and the update on which universities have been invoiced.

8) Review actions from last VC

The Secretary reviewed all the activities planned at the last Board meeting and the most of them were covered with the points above. BI and L&T TF work on joint event with UCISA next November.

9) Any other businesses

No other businesses were raised.