



EUNIS Board Meeting, Münster – June 5th, 2017 – 14:00-18:00

Minutes

Present (Board members): Ilkka Siissalo (President), Raimund Vogl (Treasurer), Ramon Grau Sala, Tomasz Szmuc, Lígia Ribeiro, Thierry Koscielniak, Yiannis Salmatzidis, Mikael Berglund, Malte Dreyer.

In attendance: Jean-François Desnos (Executive Secretary), Anna Pacholak (Board Administrator).

Invited: Elsa Cardoso (BI TF), Gill Ferrell (LTF), Anne Hintzell (Infosec TF), Carmen Diaz (Students Mobility)

Apologies: Paola Gargiulo, Bas Cordewener, Frederick Bigrat (Students Card TF), Johan Bergstrom (ERAI), Yves Epelboin (EC)

1. Welcome of the President

The President welcomed the participants.

2. EUNIS Congress 2017 preparations.

Raimund Vogl updated on the EUNIS 2017 Congress preparations. The chairs of parallel sessions have been revised and agreed.

There are 233 attendees registered for the Congress. Raimund provided information on the number of papers and presentations, keynote speakers, details of the workshops and social events that have been organized.

Action: To confirm the parallel sessions' chairs and list them at the web.

3. GA preparations

The agenda for the GA has been revised and approved by the Board.

Candidates to the Board have been presented on the web (and via the newsletter) prior to the GA. They will also present themselves at the GA (Paola Gargiulo by on-line VC).

The audits' results will be reported at the GA with the brief reference to the financial fraud last year. The internal auditors are to be elected for the following year.

The MoU with Vietsch Foundation is to be signed at the GA.

Action: Anna to prepare the voting cards and the GA participants' registration list.

Action: The MoU with Vietsch Foundation is to be signed at the GA.

3. Task Forces & Project Reports

3.1 Relations with the European Commission

Yves Epelboin is the main EUNS contact to the EC and Ramon Grau Sala is his backup, however some more board members are welcome to be involved. Elsa Cardoso offered to explore some of her EC contacts as well.

Action: To reinforce contacts with the EC.

3.2 ERAI

Anna Pacholak overviewed on the ERAI publication schedule. Johan Bergstrom, the project leader, was not present at the meeting, therefore the discussion on ERAI was postponed to the one of the next Board VCs. Malte Dreyer reminded the repository issue should be discussed again as EUNIS could team up with some national organization that has already worked out some good practice (eg. ZKI). So far the euroCRIS repository has been used but hasn't been promoted well enough.

Action: To deliver more input to ERAI and revise the repository opportunities.

3.3 Infosec – new TF

Anne Hintzell presented the rationale behind the creation of the new Task Force (that has been also circulated in a file among the Board). The EUNIS InfoSec Task Force will focus on the current challenges of the information security field. The changing threat landscape of academic IT as well as the recently renewed privacy legislation present new challenges for many higher education organizations. The InfoSec Task Force aims to share knowledge about information security development and compliance, as well as solutions to support the implementation of the GDPR from the information security point-of-view. The ambition is to present a forum for information security professionals as well as data protection experts in order to build a strong network – one that both sides of expertise can find beneficial.

The Board approved creation of the TF.

Action: To advertise the new TF.

Action: GDPR workshop in Lisbon on 12th December as a cross event with BencHEIT annual workshop.

3.4 BencHEIT TF

Ilkka gave an overview on the BencHEIT activity ongoing according to the plan: the survey has accomplished, the first results are to be presented at the Congress workshop and the annual BencHEIT meeting will take place in Lisbon on 13th Dec. It will be run just after the GDPR meeting (at the same location on 12 Dec 2017).

Action: Annual BencHEIT workshops

3.5 Students Mobility

Carmen Diaz (the TF leader) gave an overview on a pre-Congress TF meeting planned. There is a lot of interest in Erasmus without Papers and EMREX project. IMS global also registered to participate in the meeting.

3.5 BITF

Elsa is still looking for the active members of the TF. Ilkka, Tomasz, Jean Francois and Malte offered to help with the reactivation of the group.

A BI-related event (similar to the Paris one) should still be considered in some appropriate time of the next year.

The Board accepted to use the assigned TF's budget for covering Elsa Cardoso costs associated with her participation in the joint workshop on learning analytics in November 2017 in Manchester.

Action : Elsa, Ilkka, Malte, Tomasz and Jean Francois to liaise in working out the plan for the BI TF.

3.6 L&T TF

Gill Ferrell updated the Board on developments from the L&T TF and outlined future plans. She distributed the L&T TF report including all the activities of the TF.

Gill established good contacts with suppliers like Oracle, InfoComm International, Inspira Assessment and Canvas. Gill also approached Blackboard to re-join EUNIS as a corporate member and provide support in the form of offering their webinar platform. A VC meeting with Blackboard is set up for 21st June 2017 and anyone from the Board or TF leaders is welcome to join.

Gill run 3 webinars with Jisc and Metropolitan Manchester University. All webinars were very well attended. The Board expressed an interest in internal training on running webinars.

Gill represented EUNIS at frequent events such as ISE (Integrated Systems Europe) 2017, workshop on Digital Assessment at the University of Bergen (March 2017), SURF Innovation. Regular contributions to EUNIS blog, newsletters and Twitter account were delivered by Gill.

There are 27 participants registered for the EUNIS pre-Congress workshop 'Transforming the student experience'. The workshop will include a training session on student experience journey mapping (SXJM) outputs from which will be published on Gill's padlet.

The Dørup E-Learning Award has many good entries this year. The award will be given at the Gala Dinner.

The preparations for the November event on Learning Analytics (7th November in Manchester, UK) are progressing well. It is planned jointly with the BI Task Force. EUNIS is organising and advertising the event and EUNIS member UCISA is partnering in terms of providing the venue and catering. There is also a meeting arranged with IMS Global consortium to see if further collaboration with them to extend the event to 2 days would add value for European delegates. The likely cost of this event will be only accommodation and car mileage for the LTF task force leader as it has been organised to correspond with a pre-planned trip to the UK.

Gill discussed also the budget issues for her expenditures within the TF activity. Jisc is now facing severe budgetary constraints and participation in any future events will be measured in terms of immediate benefit to Jisc and its customers. In practice this means funding for travel is likely to be very difficult to obtain. Gill is willing to continue to put time into task force activities on a voluntary basis (and to endeavour to secure sponsorship for events) but if she is to continue in the present role, EUNIS will have to be prepared to fund LTF related travel where no other option is available. The President and the Board accepted this approach suggesting that it will be considered and accepted case by case.

Action: VC meeting with Blackboard set up for 21st June 2017, 16.00 CET.

Action: Training/webinar on webinars.

3.7 Student Card TF

Jean Francois made an overview on the preparations to the pre-Congress Students Card Conference on behalf of Frederick. Frederick plans to meet with the members of the TF in order to discuss the scope of the group more in-depth.

4. EUNIS 2018 Congress

Jean Francois and Thierry Koscielniak informed on the progress in preparations to the EUNIS 2018 Congress that will be hosted jointly by AMUE and CSIESR. The stand is ready and the event will be advertised at the Gala Dinner, GA and at the closing session of the current Congress.

The Board meeting in Paris is planned for October. The exact date will be given soon.

Action: To agree the date for the October Board meeting in Paris.

5. Update on EUNIS Rectors' 2018

Lígia updated on EUNIS Rectors' 2018 preparations and circulated the respective content slides prior to the Board meeting. The event is planned to be promoted also via the social media with the use of the hashtag #EUNIS18Rectors under the EUNIS account. The Instagram account is already launched. The promotional materials are available at the EUNIS google drive. The website is already up and running. Anna is requested to link it to the main page. The promotional campaign has already started and the event is promoted at the current Congress as well. All the Board is requested to help in advertising the event by their channels.

Action: Anna to link the Rectors' Conference website.

Action: All the Board is requested to help in advertising the event by their channels.

6. Update on finance and memberships

The Treasurer sent the financial documents prior to the meeting and made an overview on finance. The balance is approx. €66k, payments by Harald Spiegl are received, the current state of membership payments can be found in the Excel file at the owncloud and it reaches 85 members. Oracle corporate EUNIS membership and sponsorship proposal has been finally signed by both parties.

The budget 2017/18 was approved by the Board as well as the Treasurer's financial report that is to be presented at the GA.

7. AOB

7.1 Executive Secretary position.

Jean Francois plans to step down from the Executive Secretary position, therefore his replacement must be considered. He will be still able to help with the legal issues of the organization in France and will be the liaison/support for the EUNIS 2018 Congress organisers.

The position of the Executive Secretary is planned to be redefined in line with the EUNIS further development and roles& responsibilities strategy that is to be outlined.

As a successor Anna Pacholak (current Board Administrator from the University of Warsaw) was proposed or Yvonne Kivi (from University of Helsinki). An open call for this position have been also discussed or sharing this job among few people. Gill Ferrell declared she could be interested.

First of all, however, the priorities should be set within the roles such as: corporate memberships, program committees, events' organization.

The President proposed to grant Anna the 1,000 € bonus for the extra work she was doing in place of EUNIS Secretary that has stepped down in January 2017 with no replacement from the Board. The Board accepted the proposal.

7.2 Future Congresses

Future Congresses are to be held in: Paris (2018), Trondheim (2019), Helsinki (2020). Proposals also came from Almeria (Spain) and Nitra (Slovakia). They have to be considered for the years further on.

7.3 Eunis Bank account

It has been suggested that the Bank account should be moved or at least the price of services should be negotiated.

Action: To explore another bank options for EUNIS.

7.4 The second Board meeting.

The second Board meeting devoted to the elections of the officers will be held after the GA on 8th of June.